

Madanapalle Institute of Technology & Science, Madanapalle

Minutes of the BoS Meeting held on 01 March 2021

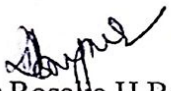
At the outset the Chairperson Dr. Rosalia H Bonjour welcomed the external members, Dr. V.B Chitra from JNTUA, Dr. Anita Manual, Dean, Student Affairs from KG College of Technology, Chennai. Later the items on the agenda were taken for the discussion.

Item no. 1. The syllabus of “**English for Professional Purposes Laboratory**” for I B.Tech., Physics group was discussed in detail. It was resolved to accept it with the following modifications:

- Including activities for practice sessions on Reading
- Including Listening Activities in practice sessions
- Splitting the syllabus so as to incorporate lab for the second group in the first semester
- Only 3 theory hours for the **Professional English** course and 2 hours for “**English for Professional Purposes Laboratory**”.
- Reducing the teaching hours to 45 for the theory
- Modifying the course outcomes
-

Item no. 2. The course syllabus of “**Professional English**” for I B. Tech, both I & II Semester was discussed in detail. It was resolved to accept it after removing the practical component.

The meeting concluded with vote of thanks to all members .


Dr. Rosalia H Bonjour

Chairperson

Deleted... ▾ ← anita manuel



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Re: Modifications-regAnita Manuel <anita@kcgcollege.com>

Wed 3/3/2021 1:01 PM

To: English Department <englishhod@mits.ac.in>

Dear Rosalia

Thank you for the update.

On Wed, Mar 3, 2021 at 12:54 PM English Department <englishhod@mits.ac.in> wrote:

Dear Anita

We have incorporated the changes as suggested by you. The updated syllabus is attached for your kind information.

Thank you.

Regards**Dr. Rosalia H Bonjour****Head****Department of English & Foreign Languages****Madanapalle Institute of Technology and Science****Madanapalle - 517325****9100 600 774; 9791051407.**

"Kind words can be short and easy to speak, but their echoes are truly endless." - Mother Teresa

Re: BoS Minutes -reg

Anita Manuel <anita@kcgcollege.com>

Wed 3/3/2021 10:59 AM

To: English Department <englishhod@mits.ac.in>

Hi Rosalia

I notice that the course objectives still mention only past experiences and not future plans and goals.

Please ask Dr Suraj to crosscheck the skills learnt against each activity, a quick skim showed some disparity. Again in the theory section, wondering why sharing personal information is part of unit 5 which purportedly deals with the business environment etc. It may be good to iron out such small kinks.

All the best
Warmly

On Tue, Mar 2, 2021 at 5:52 PM English Department <englishhod@mits.ac.in> wrote:

Dear All

I have attached the Agenda and the Minutes of the meeting. The changes suggested have been incorporated. I request you to kindly go through the attachments and approve the changes suggested.

Thank you.

Regards

Dr. Rosalia H Bonjour

Head

Department of English & Foreign Languages

Madanapalle Institute of Technology and Science

Madanapalle - 517325

9100 600 774; 9791051407.

"Kind words can be short and easy to speak, but their echoes are truly endless."- Mother Teresa

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DR. ANITA MANUEL
DEAN (STUDENT AFFAIRS)
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Affiliated to Anna University, Approved by AICTE & Accredited By NBA (CSE, ECE, EEE, IT, MECH)

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8/10/2021, 12:24 PM

Madanapalle Institute of Technology & Science
(UGC-Autonomous)
BoS Committee for the Department of English & Foreign
Languages

March 01, 2021

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HoD


Principal

Principal
Madanapalle Institute of
Technology & Science
MADANAPALLE

**Madanapalle Institute of Technology & Science
(UGC-Autonomous)**

**BoS Committee for the Department of English & Foreign
Languages
(internal members)**

March 01, 2021

Chairman and Head of the Department

Dr Rosalla H Bonjour

Professor and Head of the Department

MITS, Madanapalle

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Course Instructors

<i>Dr S. Shanmugapriya</i>	Assistant Professor
Dr. K.Lakshmi Devi	Assistant Professor
Dr. Suraj Nandkumar Dhumal	Assistant Professor


HoD


Principal
Principal
Madanapalle Institute of
Technology & Science
MADANAPALLE

Madanapalle Institute of Technology & Science, Madanapalle
(UGC –Autonomous)

DEPARTMENT OF ENGLISH & FOREIGN LANGUAGES

Minutes of the BoS Meeting held on 01 March 2021

AGENDA:

To design the syllabus for first year B. Tech Practical lab.

Members present:

1. Dr. Rosalia H Bonjour
Professor & Head
Department of English & Foreign Languages
Chairperson- BoS English
2. Dr. G. Hampamma
Professor & Vice Principal Admin.
MITS
3. Dr. VB Chitra (External Subject Expert)
Professor & Head
Department of English
JNTUA, Anantapur
4. Dr. Anita Manuel (External Subject Expert)
Dean, Student Affairs & Professor of English
KCG College of Technology
Chennai.

Rosalia H Bonjour

G. Hampamma

- VB -

Anita Manuel

Dr. S. ShanmugaPriya (Asst. Prof.)
Dr. K. Lakshmi Devi (Asst. Prof.)
Dr. SurajNandkumarDhumal (Asst. Prof.)

S.S. → M
K. L. D
Suraj

